

Village Board Meeting – December 22, 2025

On December 22, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Jenson, Stene, Best, Davis, Burcham and Prince. Trustee Rud was excused. Others present were Public Works Employee Brett Sajdera, Allie Petznick, Police Officer Ryan Strzok (7:05), Deputy Clerk-Treasurer Riemer, Administrator-Clerk-Treasurer Mitchell and LeAnn Ralph with the Messenger.

Communication from the Village President – None

Public Comment – None

Consent Agenda

- **Regular Board Meeting Minutes – December 8, 2025**
- **Review Statement of Bills Dairy State Bank – December 8th, 2025 – December 21st, 2025**
- **Review Statement of Bills Solid Waste & Recycling Checking – December 8th, 2025 – December 21st, 2025**
- **Review Statement of Bills Pooled Checking – December 8th, 2025 – December 21st, 2025**
- **Licenses – Operator’s License – December 22, 2025 – June 30, 2026 – Kaitlyn Papineau, Viking Bowl**
- **Training Request – Julie Mitchell-Ehler’s 2026 Finance Seminar, Wisconsin Dells-\$816.40**

A motion was made by Trustee Stene and seconded by Trustee Davis to approve consent agenda 5a-5e. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

Splash Pad Location Decision -Allie Petznick – Allie stated the process is moving along nicely but the location needs to be decided for some of the information needed for the grants, they prefer to have more than less information and details. Some discussion also involved what to do with the old playground equipment. A motion was made by Trustee Stene to approve the fairgrounds as the location for the splash pad. Trustee Burcham seconded with the addition that the playground equipment be moved to Iverson Park. Voting For: Trustees Best, Stene, Jenson, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Building Inspector Agreement-Josh Melstrom – Riemer stated that no other person turned in any offer. A motion was made by Trustee Stene and seconded by Trustee Best to approve the building inspector agreement for Josh Melstrom. Voting For: Trustees Burcham, Davis, Jenson, Stene, Best and Prince. Voting Against: none. Motion Carried.

SEH Environmental Monitoring at Colfax Landfill 2026 Agreement-\$6000 – Trustee Davis asked what the price was for last year. Mitchell stated that we did not have a contract last year, and that we had to have them perform the collections at the last minute for this year. Riemer said the 2024 contract was \$4400. A motion was made by Trustee Davis and seconded by Trustee Burcham to agree to the SEH Environmental Monitoring at Colfax Landfill for 2026. Voting For: Trustees Best, Stene, Jenson, Davis, Burcham and Prince. Voting Against: None. Motion carried.

Seasonal Ad-Discussion and Possible Action – A motion was made by Trustee Stene and seconded by Trustee Burcham to table this until the 2nd meeting in January. Voting For: Trustees Burcham, Davis, Jenson, Stene, Best and Prince. Voting Against: None. Motion carried.

Committee/Department Reports/Discussions- (no action) – Riemer suggested that the easiest way to do the holiday party this year was to hold it at the Viking Bowl again.

Closed Session – A motion was made by Trustee Stene and seconded by Trustee Best to convene to closed session at 7:14pm pursuant to WI Statutes 1985(1)(c) considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises. Voting For: Trustees Best, Stene, Jenson, Davis, Burcham and Prince. Voting Against: None. Motion carried

Open Session – A motion was made to convene into open session at 8:29pm by Trustee Stene and seconded by Trustee Burcham. Voting For: Trustees Best, Stene, Jenson, Davis, Burcham and Prince. Voting Against: None. Motion carried.

Motions from closed session – Motion to approve recommendations for Officer Ryan Strzok-\$2.62, part-time EMTs-5%+\$1.00, and Administrator Clerk Treasurer Mitchell-\$2.52. wage increases. Motion carried.

Adjourn – A motion was made by Trustee Stene and seconded by Trustee Burcham to adjourn the meeting at 8:32 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Julie Mitchell, Administrator-Clerk-Treasurer