

Village Board Meeting – April 13, 2026

On April 13, 2026, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present included Trustees Best, Stene, Jenson and Prince. Burcham's seat is vacant. Carey Davis and Jen Rud were absent. Others present were Public Works Director Brett Sajdera, Deputy Clerk-Treasurer Sheila Riemer, Administrator-Clerk-Treasurer Julie Mitchell, Carrie Spielman, Linda Schindler, Reggie Skovbroten. and LeAnn Ralph with the Messenger.

Communication from the Village President – Prince introduced Reggie Skovbroten as the new Public Works employee who started with the Village April 13th. Prince suggested that the Village put construction updates in the Messenger. Prince also welcomed Carrie Spielman to the Board.

Public Comment – None

Consent Agenda

- a. Regular Board Meeting Minutes –March 23, 2026
- b. Review Statement of Bills Dairy State Bank Checking – March 23rd, 2026 – April 12th, 2026
- c. Review Statement of Bills Old National Bank Checking – March 23rd, 2026 – April 12th, 2026
- d. Review Statement of Bills Solid Waste & Recycling – March 23rd, 2026 – April 12th, 2026
- e. Licenses – Operator's Licenses-Scott Johnson - Outhouse Bar -April 13th, 2026 -June 30th, 2026; Austin Johnson – Kyle's Market-April 13th, 2026-June 30th, 2026
- f. Training – Groundwater Supply & Distribution Cert. Class-September 22, 23, 24 29, 30 & October 1, 2026-Bryce Flug & Reggie Skovbroten \$1041.72, (\$520.86 each); Basic General Wastewater-Virtual September 14-18, 2026 -Bryce Flug & Reggie Skovbroten \$740 (\$370 each).

A motion was made by Trustee Stene and seconded by Trustee Jenson to approve consent agenda items 5a-5e. A voice vote was taken with all members voting in favor. Motion carried.

Discussion on training for the new Public Works employees began with Trustee Jenson questioning whether we want to train them right away, because they could walk away after the licensing and take it elsewhere. Mitchell stated that the Village can draft agreements on paybacks for employees who leave in a certain timeframe after completing licensing or certifications that the employee takes with them after training. This will be a future agenda item. A motion was made by Trustee Jenson and seconded by Trustee Stene to approve Consent Agenda item f. Voting for: Trustees Jenson, Stene, Best and Prince. Voting Against: None. Motion carried.

Consideration Items:

Expert Tree Service (Women's Club): Linda Schindler was present for the Women's Club stating that one tree needs to be removed and two need to be pruned. The smaller tree in front will be removed by Public Works employees. The two larger trees in back are healthy but in need of care. A motion was made by Trustee Stene and seconded by Trustee Best to have the Village cover the quote by Expert Tree Service for \$1,791.00. Voting For: Trustees Jenson, Stene, Best, and Prince. Voting Against: None. Motion carried.

Change Monday May 25th meeting to Tuesday May 26th: A motion was made by Trustee Stene and seconded by Trustee Best to change the meeting date from 05/25/2026 to 05/26/2026. Voting For: Trustees Best, Stene, Jenson, and Prince. Voting Against: none. Motion carried.

Update on Streets – Brett Sajdera: Public Works Director Sajdera gave an update on the 2026 street projects. Highway 40 is underway with the initial concrete removal and prep for replacement underway. The bridge will be getting a temporary traffic pattern change that will run 24/7. He is unsure if it will be traffic arms or a traffic signal. Sajdera also noted that a sidewalk section was cracked due to the work being done adjacently. Trustee Stene made a motion for Sajdera to resolve the cracked sidewalk issue. Mitchell asked for clarification, and it was clarified that Sajdera can authorize the repair without coming to the Board. Trustee Jenson seconded the motion. Voting for: Trustees Jenson, Stene, Best and Prince. Voting against: None. Motion carries. Next, Sajdera said that the Cedar Street project will begin on 04/21/2026 and is scheduled to be completed by 06/04/2026. A Public Meeting will be held on Thursday April 16, 2026 at 6:00pm. The Dunn Street project has not yet been scheduled.

Committee/Department Reports/Discussions -no action: Deputy Clerk-Treasurer Riemer asked the Village Board members what email address they will use going forward. She mentioned that a resident tried to email a member of the board several times with no response. LeAnn Ralph pointed out that emails that do Village business are considered public records, which makes using a personal email tricky. Trustees Best, Jenson and Prince will use their Trustee email going forward. Trustee Stene will continue to utilize his personal email. There was also reminders of the Open Book on 04/14/2026 as well as the Organizational Meeting on 04/21/2026. The board agreed to schedule the Organizational Meeting for 4:30pm.

Closed Session-Motion to convene into closed session pursuant to WI Statutes 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration off specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

A motion was made by Trustee Jenson and seconded by Trustee Best to go into closed session at 7:38pm. Voting For: Trustees Best, Stene, Jenson, and Prince. Voting Against: none. Motion carried.

Open Session- A motion was made by Trustee Stene and seconded by Trustee Best to re-convene into open session at 8:47pm. A voice vote was taken with all members voting in favor. Motion carried.

Actions taken in closed session were to increase wages for the seasonal Public Works operator by \$2.00/hour and to increase the Public Works Director by 10%

Adjourn – A motion was made by Trustee Stene and seconded by Trustee Best to adjourn the meeting at 8:48 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Julie Mitchell Administrator-Clerk-Treasurer