

Village of Colfax
Regular Board Meeting Agenda
Monday, April 27, 2026
7:00 p.m.
Village Hall, 613 Main St

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
 - a. Public Comments
4. Communications from the Village President
5. Consent Agenda
 - a. Regular Board Meeting Minutes –April 13, 2026
 - b. Review Statement of Bills Dairy State Bank Checking –April 13th, 2026 – April 26th, 2026
 - c. Review Statement of Bills Solid Waste & Recycling – April 13th, 2026 – April 26th, 2026
 - d. Licenses – Chicken License-July 1, 2025-June 30, 2026-Alexis Snider, 102 Viking Drive
 - e. Training – none
6. Consideration Items (Discussions and Possible Actions)
 - a. KM Construction-Development Discussion
 - b. Emily Klingenberg GIS Discrepancy
 - c. Dunn Street Update-Brett Sajdera
 - d. Overflow Tank/Spill Containment-Lagoon
 - e. Driveway Access Apron-301 Cedar Street-Brett Sajdera
 - f. Appoint new signor to Dairy State Bank Accounts
 - g. Training Reimbursement Agreement Options
 - h. Julie -Board Conduct Policy
7. Committee/Department Reports/Discussions – (no action)
 - a. Police Report & Financials-March
 - b. Colfax Rescue Runs & Update
 - c. Parks Meeting Minutes, April 6, 2026
 - d. Organizational Meeting Minutes, April 21,2026
 - e. Committee Assignments 2026
8. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Julie Mitchell, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 12:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – April 13, 2026

On April 13, 2026, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present included Trustees Best, Stene, Jenson and Prince. Burcham's seat is vacant. Carey Davis and Jen Rud were absent. Others present were Public Works Director Brett Sajdera, Deputy Clerk-Treasurer Sheila Riemer, Administrator-Clerk-Treasurer Julie Mitchell, Carrie Spielman, Linda Schindler, Reggie Skovbroten. and LeAnn Ralph with the Messenger.

Communication from the Village President – Prince introduced Reggie Skovbroten as the new Public Works employee who started with the Village April 13th. Prince suggested that the Village put construction updates in the Messenger. Prince also welcomed Carrie Spielman to the Board.

Public Comment – None

Consent Agenda

- a. Regular Board Meeting Minutes –March 23, 2026
- b. Review Statement of Bills Dairy State Bank Checking – March 23rd, 2026 – April 12th, 2026
- c. Review Statement of Bills Old National Bank Checking – March 23rd, 2026 – April 12th, 2026
- d. Review Statement of Bills Solid Waste & Recycling – March 23rd, 2026 – April 12th, 2026
- e. Licenses – Operator's Licenses-Scott Johnson - Outhouse Bar -April 13th, 2026 -June 30th, 2026; Austin Johnson – Kyle's Market-April 13th, 2026-June 30th, 2026
- f. Training – Groundwater Supply & Distribution Cert. Class-September 22, 23, 24 29, 30 & October 1, 2026-Bryce Flug & Reggie Skovbroten \$1041.72, (\$520.86 each); Basic General Wastewater-Virtual September 14-18, 2026 -Bryce Flug & Reggie Skovbroten \$740 (\$370 each).

A motion was made by Trustee Stene and seconded by Trustee Jenson to approve consent agenda items 5a-5e. A voice vote was taken with all members voting in favor. Motion carried.

Discussion on training for the new Public Works employees began with Trustee Jenson questioning whether we want to train them right away, because they could walk away after the licensing and take it elsewhere. Mitchell stated that the Village can draft agreements on paybacks for employees who leave in a certain timeframe after completing licensing or certifications that the employee takes with them after training. This will be a future agenda item. A motion was made by Trustee Jenson and seconded by Trustee Stene to approve Consent Agenda item f. Voting for: Trustees Jenson, Stene, Best and Prince. Voting Against: None. Motion carried.

Consideration Items:

Expert Tree Service (Women's Club): Linda Schindler was present for the Women's Club stating that one tree needs to be removed and two need to be pruned. The smaller tree in front will be removed by Public Works employees. The two larger trees in back are healthy but in need of care. A motion was made by Trustee Stene and seconded by Trustee Best to have the Village cover the quote by Expert Tree Service for \$1,791.00. Voting For: Trustees Jenson, Stene, Best, and Prince. Voting Against: None. Motion carried.

Change Monday May 25th meeting to Tuesday May 26th: A motion was made by Trustee Stene and seconded by Trustee Best to change the meeting date from 05/25/2026 to 05/26/2026. Voting For: Trustees Best, Stene, Jenson, and Prince. Voting Against: none. Motion carried.

Update on Streets – Brett Sajdera: Public Works Director Sajdera gave an update on the 2026 street projects. Highway 40 is underway with the initial concrete removal and prep for replacement underway. The bridge will be getting a temporary traffic pattern change that will run 24/7. He is unsure if it will be traffic arms or a traffic signal. Sajdera also noted that a sidewalk section was cracked due to the work being done adjacently. Trustee Stene made a motion for Sajdera to resolve the cracked sidewalk issue. Mitchell asked for clarification, and it was clarified that Sajdera can authorize the repair without coming to the Board. Trustee Jenson seconded the motion. Voting for: Trustees Jenson, Stene, Best and Prince. Voting against: None. Motion carries. Next, Sajdera said that the Cedar Street project will begin on 04/21/2026 and is scheduled to be completed by 06/04/2026. A Public Meeting will be held on Thursday April 16, 2026 at 6:00pm. The Dunn Street project has not yet been scheduled.

Committee/Department Reports/Discussions -no action: Deputy Clerk-Treasurer Riemer asked the Village Board members what email address they will use going forward. She mentioned that a resident tried to email a member of the board several times with no response. LeAnn Ralph pointed out that emails that do Village business are considered public records, which makes using a personal email tricky. Trustees Best, Jenson and Prince will use their Trustee email going forward. Trustee Stene will continue to utilize his personal email. There was also reminders of the Open Book on 04/14/2026 as well as the Organizational Meeting on 04/21/2026. The board agreed to schedule the Organizational Meeting for 4:30pm.

Closed Session-Motion to convene into closed session pursuant to WI Statutes 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration off specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

A motion was made by Trustee Jenson and seconded by Trustee Best to go into closed session at 7:38pm. Voting For: Trustees Best, Stene, Jenson, and Prince. Voting Against: none. Motion carried.

Open Session- A motion was made by Trustee Stene and seconded by Trustee Best to re-convene into open session at 8:47pm. A voice vote was taken with all members voting in favor. Motion carried.

Actions taken in closed session were to increase wages for the seasonal Public Works operator by \$2.00/hour and to increase the Public Works Director by 10%

Adjourn – A motion was made by Trustee Stene and seconded by Trustee Best to adjourn the meeting at 8:48 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Julie Mitchell Administrator-Clerk-Treasurer

1 DSB CHECKING ACCOUNT

Accounting Checks

Posted From: 4/13/2026 From Account:
Thru: 4/26/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
1338	4/15/2026	ABBIE HARTUNG	150.00
1339	4/15/2026	ADAM'S AUTO REPAIR	338.99
1340	4/15/2026	AMAZON CAPITAL SERVICES	187.46
1341	4/15/2026	AYRES ASSOCIATES	6,662.69
1342	4/15/2026	BRUCE BUCKLEY	20.00
1343	4/15/2026	CARLTON DEWITT	764.00
1344	4/15/2026	CATALIS TAX & CAMA	292.50
1345	4/15/2026	COMMERCIAL TESTING LAB	4,879.50
1346	4/15/2026	DAVE ROSENBROOK	7,500.00
1347	4/15/2026	DUNN COUNTY CLERK	130.00
1348	4/15/2026	DUNN COUNTY HUMANE SOCIETY	674.03
1349	4/15/2026	DUNN COUNTY SHERRIFF'S OFFICE	300.00
1350	4/15/2026	DUNN ENERGY COOPERATIVE	103.00
1351	4/15/2026	E.O. JOHNSON	241.68
1352	4/15/2026	GENE GIBSON	20.00
1353	4/15/2026	GOTO COMMUNICATIONS INC	75.47
1354	4/15/2026	HANNAH PARROTT	70.00
1355	4/15/2026	HILL TRUCKING	1,050.00
1356	4/15/2026	JASON JOHNSON	60.00
1357	4/15/2026	JEFF PRINCE	20.00
1358	4/15/2026	JENNY ALMQUIST	175.00
1359	4/15/2026	JOHNSON ROLL-OFF SERVICE, LLC	1,164.40
1360	4/15/2026	JON HURLBURT	11,800.00
1361	4/15/2026	KATHY DUNBAR	25.00
1362	4/15/2026	KOVO RCM	2,502.09
1363	4/15/2026	MICHAEL BUCHNER	40.00
1364	4/15/2026	NANCY HAINSTOCK	40.00
1365	4/15/2026	NANCY ODOM MOULEDOUX	175.00
1366	4/15/2026	ORKIN	75.00
1367	4/15/2026	PITNEY BOWES INC	134.44
1368	4/15/2026	POWERPLAN	961.21
1369	4/15/2026	RICHARD OLSON	100.00
1370	4/15/2026	SYNERGY COOPERATIVE	2,220.95

4/24/2026

8:56 AM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

1 DSB CHECKING ACCOUNT

Accounting Checks

Posted From: 4/13/2026 From Account:
Thru: 4/26/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
1371	4/15/2026	TIFFANY PRINCE	60.00
1372	4/15/2026	VIKING DISPOSAL, INC	1,736.00
1373	4/15/2026	VILLAGE OF COLFAX	418.77
1374	4/15/2026	WATER CARE SERVICES	31.50
EFTPS	4/23/2026	EFTPS-FEDERAL-SS-MEDICARE	9,202.94
WIDOR	4/23/2026	WI DEPARTMENT OF REVENUE	1,476.11
DELUXE	4/15/2026	DELUXE	652.31
CHARTER	4/23/2026	CHARTER COMMUNICATIONS	581.90
WIDCOMP	4/23/2026	WISCONSIN DEFERRED COMPENSATION	225.00
WEENERGIES	4/20/2026	WE ENERGIES	606.63
WEENERGIES	4/20/2026	WE ENERGIES	311.98
Grand Total			58,255.55

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 4/13/2026 From Account:
Thru: 4/26/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
1662	4/15/2026	DUNN ENERGY COOPERATIVE	244.00
1663	4/15/2026	FIRST CHOICE	424.72
1664	4/15/2026	JOHNSON ROLL-OFF SERVICE, LLC	14,279.30
1665	4/15/2026	LIBERTY TIRE SERVICES LLC	631.76
1666	4/15/2026	PLASTIC BAGS UNLIMITED	200.00
1667	4/15/2026	UNEMPLOYMENT INSURANCE	77.00
Grand Total			15,856.78

Village of Colfax


Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

July 1, 2025 to June 30, 2026
**License Application for
Keeping Domesticated Chickens**
\$10.00 (non-refundable application fee)

(please print)

1. Name of Applicant Alexis Snider
2. Address 102 Viking drive.
3. Phone 715-829-3319
4. Parcel Number 17111-2-291109-340-0050
5. Number of female chickens (maximum 10) 8
6. Application (circle one) New Renewal

In submitting this application, I hereby agree to comply with the regulations imposed by the Village of Colfax Code of Ordinances. I understand the information requested on this form will be used by the Village of Colfax in the issuance of a license or processing of a renewal application. I understand the information supplied on this form will become public information when received by the Village of Colfax. I have no intention or agreement to transfer the license to another person or to allow any other entity to operate under the authority of the license. I hereby affirm that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Ordinance under which this license is granted.


Signature of Applicant

04/24/26
Date

Office use only

4/24/26 Date Application Received

4/27/26 Date Board Reviewed Application
Approved / Denied
License Number

BOUNDARY ACKNOWLEDGMENT AND GIS DISCREPANCY AGREEMENT

This Agreement is made this ___ day of _____, 2026, by and between the Village of Colfax, Wisconsin, a municipal corporation ("Village"), and Emily Klingenberg ("Owner").

RECITALS

WHEREAS, Owner is the fee simple owner of real property located in the Village of Colfax, Dunn County, Wisconsin, commonly known as 803 Pine Street, Colfax, Wisconsin 54730, Parcel Identification Number 1711122911162100014, and legally described as follows:

Lot Five (5), Block Two (2), Berg and Braaten's Addition, Village of Colfax, Dunn County, Wisconsin; EXCEPT any part of Lot One (1) of Certified Survey Map No. 1831, in Volume 7 Certified Survey Maps, Page 181, which may lie within the above described property.

WHEREAS, a survey map depicting the Property is attached hereto as Exhibit A;

WHEREAS, the Village and Owner have identified a discrepancy in the Dunn County Geographic Information System (GIS) mapping whereby a portion of the Property is incorrectly depicted as being owned by or within the Village;

WHEREAS, Dunn County GIS has acknowledged that there is a discrepancy and it may not reflect record title or legal boundaries;

WHEREAS, The Village and property owners agree that a CSM is cost prohibitive for both parties at this time;

WHEREAS, the parties desire to formally acknowledge the discrepancy and clarify that GIS mapping is not determinative of ownership;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

AGREEMENT

1. Acknowledgment of GIS irregularity. The parties acknowledge that the current GIS mapping maintained by Dunn County may correctly depict a portion of the Property as belonging to or associated with the Village.
2. No Transfer of Ownership. This Agreement does not convey, transfer, or alter ownership of any real property.
3. No Admission of Ownership. The Village disclaims any ownership interest and is not warranting boundary locations.
4. Reliance on Documents. The deed and survey attached as Exhibit A shall control for boundary determination, permitting, and development.
5. Permitting. The Village will rely on recorded documents rather than GIS for review of permits.

6. Correction Efforts. This Agreement may be provided to Dunn County for purposes of correcting GIS records.

7. Recording. This Agreement may be recorded with the Dunn County Register of Deeds.

8. No Waiver. Nothing herein waives any legal rights of the parties.

SIGNATURES

VILLAGE OF COLFAX, WISCONSIN

OWNER

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Date: _____

Date: _____

NOTARY

State of Wisconsin)

) ss.

County of Dunn)

Personally came before me this ___ day of _____, 2026, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

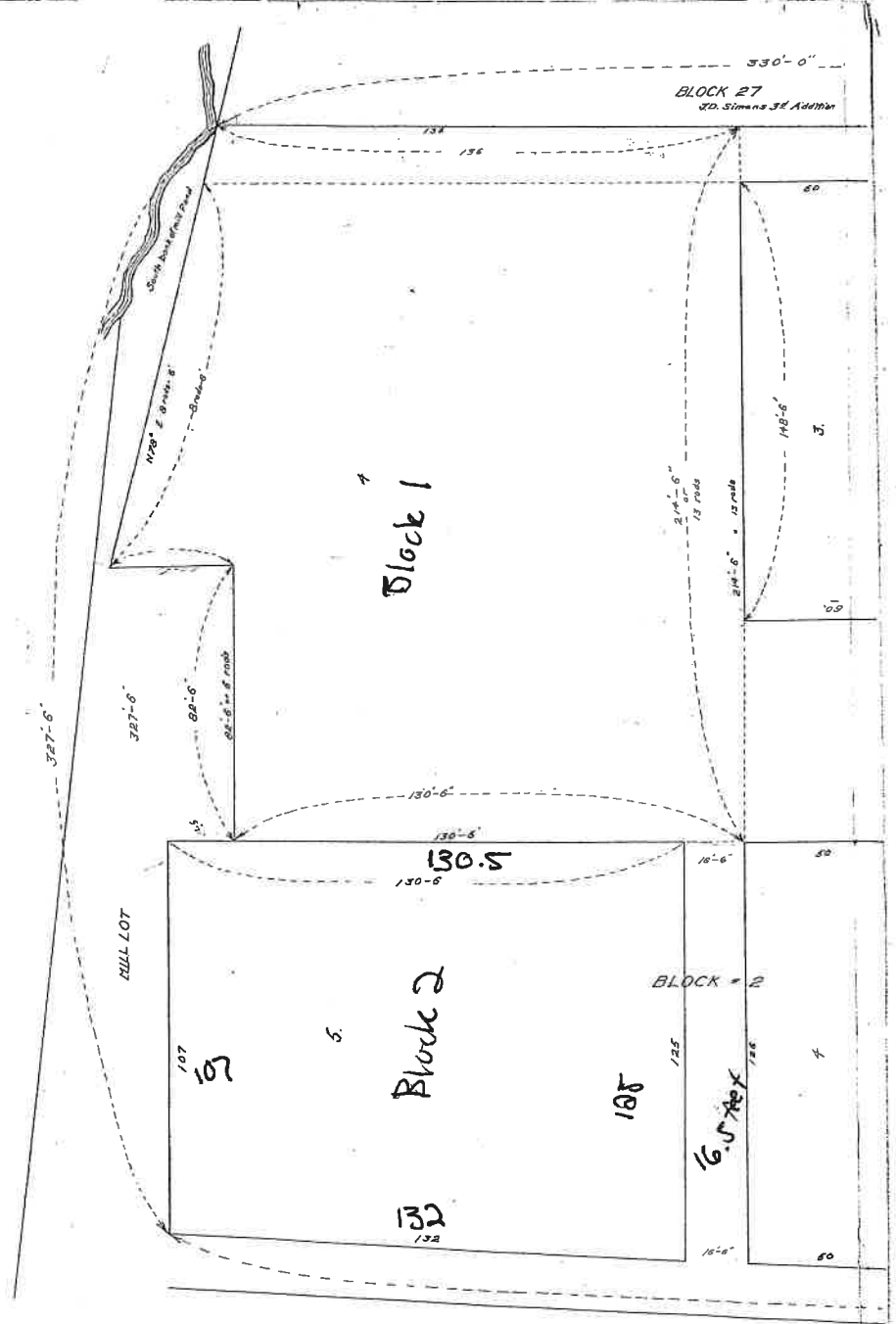
Signature: _____

My Commission Expires: _____

EXHIBIT A – Survey Map (Attached)

EXHIBIT B – Deed (Attached)

MAP OF
BERGS AND BRAATONS
ADDITION
TO THE VILLAGE OF COLFAX
DUNN COUNTY WIS.



BLOCK #1. J. D. SIMONS 3rd ADDITION



8 0 4 5 4 7 9
Tx:4032996

617402

**DUNN COUNTY, WI
REGISTER OF DEEDS
HEATHER M. KUHN**

**RECORDED ON
09/02/2016 3:12 PM**

**REC FEE: 30.00
TRANS FEE: 360.00
FEE EXEMPT #:
PAGES: 1**

State Bar of Wisconsin Form 1-2003
WARRANTY DEED

Document Number

Document Name

THIS DEED, made between David Webb and Amanda Webb, Husband and Wife
("Grantor," whether one or more),
and Emily M. Klingenberg, a single person
("Grantee," whether one or more),
Grantor, for a valuable consideration, conveys to grantee the following described real
estate, together with the rents, profits, fixtures and other appurtenant interests, in **Dunn
County, State of Wisconsin** ("Property") (if more space is needed, please attach
addendum):

**Lot Five (5), Block Two (2), Berg and Braaten's Addition, Village of
Colfax, Dunn County, Wisconsin;
EXCEPT any part of Lot One (1) of Certified Survey Map No.
1831, in Volume 7 Certified Survey Maps, Page 181, which may lie
within the above described property.**

Recording Area

Name and Return Address

**WESTconsin Title Services
533 S. Broadway
Menomonie WI 54751**

17111-2-291116-210-0014 / 111-1014-01-000

Parcel Identification Number (PIN)

This is homestead property.
(is) (is not)

Grantor warrants that the title to the Property is good, indefeasible in fee simple and free and clear of encumbrances except:
Easements, encumbrances and restrictions of record.

Dated: 8/24/16

David Webb

(SEAL)

*David Webb

Amanda Webb

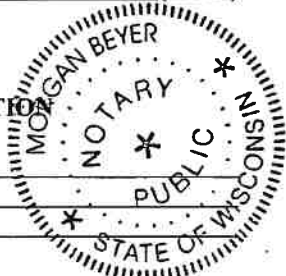
(SEAL)

*Amanda Webb

AUTHENTICATION

Signature(s) _____

authenticated on _____



*
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis.Stat § 706.06)

THIS INSTRUMENT DRAFTED BY:
Tony R. Schrader, Attorney
(715) 235-3403 File No. OR-16-08043

ACKNOWLEDGMENT

STATE OF WISCONSIN)

COUNTY OF Dunn) ss.

Personally came before me on 8.24.16
the above-named David Webb and Amanda Webb to me
known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

* Morgan Beyer
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: 8.19.17)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

WARRANTY DEED

©2003 STATE BAR OF WISCONSIN

FORM NO. 1-2003

*Type name below signatures.

DUNN COUNTY REGISTER OF DEEDS DOCUMENT NUMBER: 617402 PAGE: 1

ID	Task Name	Duration	Start	Finish	Precedence	% Complete
1	Dunn St	18 days?	Mon 4/27/26	Wed 5/20/26		0%
2	Removals	1 day	Mon 9/29/25	Mon 9/29/25		0%
3	Set up traffic control	1 day	Mon 4/27/26	Mon 4/27/26		0%
4	Erosion control	1 day	Mon 4/27/26	Mon 4/27/26		0%
5	Asphalt removal	1 day	Tue 4/28/26	Tue 4/28/26		0%
6	Utility work	8 days	Wed 4/29/26	Fri 5/8/26		0%
7	Water main	3 days	Wed 4/29/26	Fri 5/1/26	5	0%
8	Sanitary sewer	3 days	Mon 5/4/26	Wed 5/6/26	7	0%
9	Testing/safe sample water	3 days	Mon 5/4/26	Wed 5/6/26	7	0%
10	Laterals	2 days	Thu 5/7/26	Fri 5/8/26	9	0%
11	Street work	12 days	Mon 5/11/26	Tue 5/26/26		0%
12	Common excavation	2 days	Mon 5/11/26	Tue 5/12/26	10	0%
13	Basecourse/select crushed	2 days	Wed 5/13/26	Thu 5/14/26	12	0%
14	Restoration	3 days	Fri 5/15/26	Tue 5/19/26	13	0%
15	Fine grade for paving	1 day	Wed 5/20/26	Wed 5/20/26	14	0%
16	Asphalt binder	1 day	Thu 5/21/26	Thu 5/21/26	15	0%
17	Asphalt surface	1 day	Fri 5/22/26	Fri 5/22/26	16	0%
18	shouldering	1 day	Mon 5/25/26	Mon 5/25/26	17	0%
19	Punch List	1 day	Tue 5/26/26	Tue 5/26/26	18	0%

Need a few things at the lagoon. Will purchase ppe to have on site regardless, but need over flow tanks/Spill containment for the allum.

New we are looking at 2000 bucks each. Have found a few different brands but they are all around this price point.

PIG® Yellow Heavy-Duty Poly IBC Tote Spill Containment Pallet

ITEM # PAK7026 - [Write a Review](#)



Our strongest Containment Unit holds up to 6 tons, letting you stack two IBCs and save floor space.

- Holds (2) IBCs
- 58" W x 58" L x 33.5" H
- Sump Capacity 400 gal.

[View More Details](#)



Every Product. Every Penny.
Risk free shopping with our 100% Money Back Guarantee



Always Free Expert Advice
Got questions? Get answers. Our Tech Team is happy to help!



Real People. No Robots.
Cops and chats connect to a human being within 5 seconds.



300K Customers Strong
PIG Products are used in 100 countries on all 7 continents.

COLOR: Yellow



STYLE

With Drain

PRICING (Based on quantity)

QUANTITY	PRICE PER UNIT
1	\$2,109.00

Save on freight! Pallet quantity: 2

QTY **\$2,109.00**

ADD TO CART

PIG PRO QUICK QUOTE

REQUEST A BULK QUOTE

[VIEW PRODUCT ACCESSORIES](#)



SIGN UP FOR PIG DEALS

Search incredible offers, insightful info, deal previews, handy tips and more!

[email@pigmart.com](#)

SIGN UP

ITEM #	PRODUCT NAME	HOLDS	DIMENSIONS	SUMP CAPACITY	COLOR
PAK7026	PIG® Yellow Heavy-Duty Poly IBC Tote Spill Pallet - w/ or w/o Drain (Current Item)	(2) IBCs	58" W x 58" L x 33.5" H	400 gal.	Yellow
PAK1007	PIG® White Heavy-Duty Poly IBC Tote Spill Pallet - w/ Drain	(2) IBCs	58" W x 58" L x 33.5" H	400 gal.	White
PAK467	PIG® White Heavy-Duty Poly IBC Tote Spill Pallet - w/o Drain	(2) IBCs	58" W x 58" L x 33.5" H	400 gal.	White

Cattle tank is what we have done in the past, if I can find something that will hold both tanks that is the route I would like to go.



ENPAC

Horizontal Tank Sump, 750 gal Spill Capacity, 8000 lb. Load Capacity, Polyethylene

Mfr # 5550-BK Zoro # G9870533

★★★★★ 2 ratings | [Write a Review](#)



\$975.99 /ea

ⓘ Additional \$195.00 delivery surcharge applies per item. See details

Delivering to 54703

Ships in 8 business days

- 1 +

Add to Cart

Subtotal: \$975.99 (+ \$195.00 delivery surcharge)



Unlock 30-day payment terms

Business customers can apply for Net 30 no fees, no interest, fast approval.

Create Account

Free 30-Day Returns

Shipping & Returns

Key Features

Color

Black

Report image feedback

Share

RECOMMENDED

Model #: WBB2374934

MPN #: HPSQ70208

Hastings Rectangular Poly Stock Tank, Gray, 96"L x 84"W x 28-1/6"H, 750 Gallon

PRICE

\$729.00

★★★★★ (9) | [Questions & Answers \(0\)](#)

1

[Shop All Polyethylene Square Stock Tanks](#)

Ships in 2 Business Days

Product Description

Enter a Zip

Hastings Poly Stock Tank HPSQ70208 Rectangular 750 Gallon 96"L x 84"W x 28-1/6"H - Gray

Enter zipcode

This is the most rugged poly tank on the market. It features a closed-lip design that is incredibly strong and won't buckle to crowding livestock. Each tank is made of FDA food-grade high density virgin polyethylene so tanks won't rust or corrode. This tank is resistant to feedlot acids and

Easy online or call-in

[See More Details](#)



Specifications

User Manuals/Guides (1)

Thank you,

Brett Sajdera
Public Works Director
Village of Colfax

Village of Colfax

Training Reimbursement Agreement (Prorated)

Training Reimbursement Agreement (Prorated)

Employee Name: _____

Date: _____

TRAINING INFORMATION

Training / Certification: _____

Provider: _____

Training Dates: _____

Total Cost Paid by Village: \$_____

YOUR COMMITMENT

You agree to stay employed with the Village for 2 years after training.

Training Completion Date: _____

2-Year Commitment Ends: _____

IF YOU LEAVE EARLY

Repayment is prorated over 24 months. You will repay the remaining balance based on time not worked.

Example: Leaving after 12 months = 50% repayment.

EXCEPTIONS

Position is eliminated / layoff

Medical inability to continue working

Other: _____

IMPORTANT NOTES

This is not an employment contract.

REPAYMENT TERMS

I authorize the Village of Colfax to deduct any remaining balance owed under this agreement from my final paycheck to the extent permitted by law. If my final paycheck does not cover the full amount owed, the Employee agrees to work with the Village to establish a reasonable payment plan for the remaining balance.

AUTHORIZATION

Employee Signature: _____ Date: _____

Village Representative: _____ Date: _____

Village of Colfax

Training Reimbursement Agreement (50-100 Model)

Training Reimbursement Agreement (50/100 Model)

Employee Name: _____

Date: _____

TRAINING INFORMATION

Training / Certification: _____

Provider: _____

Training Dates: _____

Total Cost Paid by Village: \$_____

YOUR COMMITMENT

You agree to stay employed with the Village for 2 years after training.

Training Completion Date: _____

2-Year Commitment Ends: _____

IF YOU LEAVE EARLY

0-12 months: 100% repayment

12-24 months: 50% repayment

Repayment is due within ____ days.

EXCEPTIONS

Position is eliminated / layoff

Medical inability to continue working

Other: _____

IMPORTANT NOTES

This is not an employment contract.

REPAYMENT TERMS

I authorize the Village of Colfax to deduct any remaining balance owed under this agreement from my final paycheck to the extent permitted by law. If my final paycheck does not cover the full amount owed, the Employee agrees to work with the Village to establish a reasonable payment plan for the remaining balance.

AUTHORIZATION

Employee Signature: _____ Date: _____

Village Representative: _____ Date: _____

Village of Colfax

Training Reimbursement Agreement (100% Repayment)

Training Reimbursement Agreement

Employee Name: _____

Date: _____

TRAINING INFORMATION

Training / Certification: _____

Provider: _____

Training Dates: _____

Total Cost Paid by Village: \$ _____

YOUR COMMITMENT

The Village is covering the cost of this training. In return, you agree to stay employed with the Village for 2 years after the training is completed.

Training Completion Date: _____

2-Year Commitment Ends: _____

IF YOU LEAVE EARLY

If you leave your job at any point before the 2-year commitment is complete, you agree to repay 100% of the training costs.

Repayment is due within ____ days after your employment ends, unless other arrangements are made.

EXCEPTIONS

Position is eliminated / layoff

Medical inability to continue working

Other: _____

IMPORTANT NOTES

This is not an employment contract.

REPAYMENT TERMS

I authorize the Village of Colfax to deduct any remaining balance owed under this agreement from my final paycheck to the extent permitted by law. If my final paycheck does not cover the full amount owed, the Employee agrees to work with the Village to establish a reasonable payment plan for the remaining balance.

AUTHORIZATION

Employee Signature: _____ Date: _____

Village Representative: _____ Date: _____

Village of Colfax

Board Conduct Policy & Meeting Expectations

Purpose

Village Board meetings are official public proceedings and will be conducted in an **orderly, efficient, and professional manner**. Meetings will follow **Robert's Rules of Order** and applicable Wisconsin law. These procedures are intended to ensure fairness, clarity, and efficient decision-making.

1. Authority of the Chair

The Village President (Chair) is responsible for maintaining order and enforcing procedure. Under Robert's Rules, the Chair has authority to:

- Recognize members before they speak
- Enforce rules of debate
- Interrupt out-of-order comments
- Redirect or stop discussion
- Call for motions, seconds, and votes
- Close discussion and proceed to a vote

Rulings of the Chair must be respected to maintain order.

2. Role of the Clerk/Administrator

The Clerk/Administrator supports enforcement of meeting procedures and efficient flow. The Clerk/Administrator may:

- Advise on proper procedure under Robert's Rules
- Redirect discussion that is off-topic or out of order
- Interrupt when discussion violates established rules
- Prompt the Chair to move to a motion or vote
- Assist in maintaining focus and time management

The Clerk/Administrator does not recognize speakers or overrule the Chair, but acts in support of maintaining orderly proceedings.

3. Floor Control (Required)

- Members must be recognized by the Chair before speaking
- All remarks must be directed through the Chair
- Only one person may speak at a time
- **Crosstalk, interruptions, and side conversations are not permitted**

4. Pre-Motion Discussion (Limited)

Consistent with practical application of Robert's Rules in small boards:

- Limited discussion may occur before a motion
- This discussion must remain **brief and focused**
- The Chair or Clerk/Administrator will move the Board to a motion when appropriate

Extended discussion without a motion will not be allowed.

5. Motions & Debate

- A motion and second are required for formal debate
- Once a motion is on the floor, **all discussion must relate directly to that motion**
- Off-topic comments will be ruled out of order

6. Limits on Discussion

- Repetition will be stopped
- Members must avoid restating previously made points
- The Chair may limit discussion when it becomes unproductive
- When no new information is being presented, the Board will proceed to a vote

7. Enforcement

To maintain order, the Chair—with support from the Clerk/Administrator—will:

- Interrupt out-of-order comments
- Redirect discussion to the agenda item or motion
- Require a motion to continue extended discussion
- Call for a vote when appropriate

Failure to comply may result in:

- Loss of the floor
- Comments being ruled out of order

8. Public Accountability

Board meetings are conducted in public and reflect the Village's leadership. Maintaining order ensures:

- Efficient use of time
- Clear decision-making
- Public trust in governance

Closing

These procedures will be actively followed and enforced beginning immediately.

1. Item introduced
2. Brief discussion (short leash)
3. Motion
4. Second
5. Discussion (on the motion only)
6. Vote
7. Move on

WILLIAM J. ANDERSON
CHIEF OF POLICE



(715) 962-3136 OFFICE
(715) 962-4357 FAX

MARCH 2026 POLICE REPORT

Printed on April 13, 2026

CFS Date/Time	Description	Primary Units
03/02/26 12:38:07	ALARM	CXMD6, CF1
03/02/26 13:54:35	EMERGENCY MEDICAL SERVICES	CXMD6
03/02/26 19:12:38	TRAFFIC STOP	508
03/03/26 00:22:29	911 HANG UP CALL - NO INITIAL CONTACT MADE	508, 225
03/03/26 11:08:09	THEFT - TAKE PROPERTY WITHOUT CONSENT	501
03/03/26 19:44:57	SUSPICION	508, 216
03/03/26 22:00:09	EMERGENCY MEDICAL SERVICES	CXMD7
03/04/26 02:06:15	EMERGENCY MEDICAL SERVICES	CXMD6
03/04/26 16:10:37	EMERGENCY MEDICAL SERVICES	CXMD6
03/05/26 08:51:55	DEATH- NATURAL CAUSES	ME1
03/05/26 10:38:33	EMERGENCY MEDICAL SERVICES	CXMD6, 501
03/06/26 12:41:36	EMERGENCY MEDICAL SERVICES	CXMD6
03/06/26 18:19:51	TRAFFIC STOP	508
03/06/26 19:02:03	TRAFFIC STOP	508
03/06/26 19:33:49	PUBLIC RELATIONS	508
03/06/26 21:05:52	CHECK WELFARE ON SUBJECT	508, 211, CXMD6
03/07/26 16:47:48	HARASSMENT/THREATS - PHONE, IN PERSON,	221, 508
03/09/26 18:29:10	ESCORT	222, 508
03/10/26 04:45:49	911 HANG UP CALL - NO INITIAL CONTACT MADE	222
03/10/26 19:02:41	TRAFFIC STOP	222, 508
03/10/26 19:19:20	JUVENILE PROTECTIVE SERVICES/ CHILD ABUSE/	508
03/10/26 19:51:35	TRAFFIC STOP	508
03/10/26 21:14:51	PROPERTY RECOVERED/FOUND/LOST	508
03/11/26 10:11:27	JUVENILE PROTECTIVE SERVICES/ CHILD ABUSE/	501
03/11/26 10:21:37	CIVIL COMPLAINTS	501
03/11/26 16:43:17	PAPER SERVICE	221
03/11/26 18:06:19	SUSPICION	216

CFS Date/Time	Description	Primary Units
03/12/26 10:42:26	EMERGENCY MEDICAL SERVICES	CXMD6
03/12/26 11:20:05	EMERGENCY MEDICAL SERVICES	BMD10, CXMD8
03/12/26 17:08:05	ESCORT	217, 508
03/14/26 14:06:40	EMERGENCY MEDICAL SERVICES	CXMD6
03/14/26 23:06:11	EMERGENCY MEDICAL SERVICES	CXMD6
03/15/26 00:27:12	SUSPICION	232
03/15/26 11:38:19	HARASSMENT/THREATS - PHONE, IN PERSON,	231
03/15/26 12:52:34	EMERGENCY MEDICAL SERVICES	CXMD6
03/16/26 19:16:46	SUSPICION	225
03/17/26 09:11:35	HARASSMENT/THREATS - PHONE, IN PERSON,	501
03/17/26 23:17:14	FOUND/REPORTED OPEN DOOR	208, 508
03/18/26 08:56:41	EMERGENCY MEDICAL SERVICES	CXMD8, M2
03/19/26 09:03:51	STRUCTURE FIRE	L4, 501, CF1, CXMD6,
03/19/26 09:58:16	EMERGENCY MEDICAL SERVICES	ECAM, CXMD6
03/19/26 15:14:38	MENTAL CASE	214, 501
03/19/26 20:29:39	STRAY/DEAD ANIMAL CALLS	232
03/20/26 15:13:31	TRAFFIC STOP	501
03/20/26 18:11:52	CRIMINAL DAMAGE TO PROPERTY	508
03/20/26 21:35:59	TRAFFIC STOP	508
03/21/26 02:41:51	SUSPICION	
03/21/26 06:59:55	CRIMINAL DAMAGE TO PROPERTY	221
03/21/26 17:20:48	EMERGENCY MEDICAL SERVICES	CXMD6
03/21/26 20:09:55	TRAFFIC STOP	508
03/21/26 21:03:47	TRAFFIC STOP	508
03/23/26 16:59:51	EMERGENCY MEDICAL SERVICES	CXMD6
03/24/26 14:07:20	HARASSMENT/THREATS - PHONE, IN PERSON,	209
03/24/26 15:45:33	911 HANG UP CALL - NO INITIAL CONTACT MADE	231
03/24/26 16:41:22	EMERGENCY MEDICAL SERVICES	CXMD6
03/24/26 18:02:10	JUVENILE DISORDERLY	232
03/24/26 19:19:37	DRUGS/CONTROLLED SUBSTANCE	232
03/25/26 16:54:06	TRAFFIC RELATED INCIDENT	
03/25/26 21:21:59	SUSPICION	217
03/26/26 14:03:06	JUVENILE DISORDERLY	501, 207

CFS Date/Time	Description	Primary Units
03/27/26 20:01:03	TRAFFIC STOP	508
03/28/26 08:10:21	DOMESTIC DISPUTE	231
03/28/26 08:21:44	DOMESTIC DISPUTE	
03/28/26 20:41:12	EMERGENCY MEDICAL SERVICES	CXMD6
03/29/26 17:40:56	DISORDERLY	508, 232
03/29/26 21:18:53	DEATH- NATURAL CAUSES	ME1

Total Records: 66

4/13/2026 11:10 AM

All Vendors Transaction Detail

Page: 1

Bank Account: All Accounts

ACCT

	<u>Trans Date</u>	<u>Name</u>
From:	3/01/2026	DUNN COUNTY CLERK
Thru:	3/31/2026	DUNN COUNTY CLERK OF COURTS

<u>Transaction</u>	<u>Posting</u>		<u>Amount</u>
3/06/2026	3/06/2026	DUNN COUNTY CLERK	317.39
Receipt	173		
100-00-45100-100-000		FINES/FORFEITURES-MUNI COURT	317.39

		=====	
	Expenditures		0.00
	Receipts		317.39

4/13/2026 11:10 AM

All Vendors Transaction Detail

Page: 1

Bank Account: All Accounts

ACCT

	<u>Trans Date</u>	<u>Name</u>
From:	3/01/2026	COLFAX POLICE DEPT
Thru:	3/31/2026	COLFAX POLICE DEPT

<u>Transaction</u>	<u>Posting</u>		<u>Amount</u>
3/31/2026	3/31/2026	COLFAX POLICE DEPT	15.00
Receipt	203	TICKETS/FINES	
100-00-45100-100-000		FINES/FOREFEITURES-MUNI COURT	15.00
		TICKETS/FINES	
			=====
		Expenditures	0.00
		Receipts	15.00

2026 Run Summary

As of 4/22/2026



Year to date:

Total number of calls- **251**

Total number of runs- **238**

March:

Total number of calls- **45**

Total number of runs- **44**

➔ Projected number of calls for 2026: **819**

Calls per municipality:

V. of Colfax- **64**

T. of Otter Creek- **6**

T. of Tainter- **9**

T. of Colfax- **14**

V. of Elk Mound- **30**

T. of Sand Creek- **6**

V. of Wheeler- **71**

T. of Elk Mound- **32**

Town of Grant- **1**

Mutual Aid- **5**

Chute time:

95% of calls are **under five** minutes to go en route.

Other Updates:

- We have received \$1,000 from the Tainter Trail Tamers snowmobile club as a donation from a fundraiser they did. With that money, we will be purchasing three new Littman Classic stethoscopes and two Braun tympanic thermometers. All of which were much needed!
- On May 2nd, we will be hosting a spaghetti dinner fundraiser. We have gotten many donations for food as well as having a raffle. We hope to see you there!

Village of Colfax Parks Committee Meeting Minutes
April 6, 2026 – 6:30 p.m.
Location: 501 Main Street, Colfax, WI

Members Present: Chair Clint Best, Trustees Annie Jenson and Jeff Prince
Others Present: Public Works Director Brett Sajdera, Chris Larson

Meeting Summary:

Chair Best opened the meeting at 6:39pm and noted attendance.

1. **Splash Pad Update** – Allie was unable to attend the meeting.
2. **Disc Golf** – Clint is waiting for a return phone call from Ashley with Anderson Bridges
3. **Cemetery Signage/Prepare for Memorial Day** – Several items were discussed:
 - a. Evergreen Cemetery sign is in process
 - b. The parade will run from the school to the cemetery
 - c. We have movable bleachers available – 6 at fairgrounds and 3 at ballfield.
 - d. Two busses from the school school from fairgrounds to cemetery for overflow parking will cost \$100/driver. Will check into the funeral home for handicap parking.
 - e. Sweet Adalines will sing, there will be a bell ringing, and the reading of names
 - f. FFA may have a brat stand at the fairgrounds
 - g. Find someone to play TAPS
4. **Other Discussion** –
 - a. Stairway to river
 - b. Gazebo in Tower Park needs work
5. **Adjournment:**

A motion to adjourn was made by Trustee Jenson, seconded by Prince, and carried unanimously by voice vote. The meeting adjourned at 7:49 p.m.

Clint Best, Chair

Attest: _____
Julie Mitchell, Administrator-Clerk-Treasurer

Village Organizational Meeting – April 21, 2026

On April 21, 2026, the Village Organizational Meeting was held at the Village Hall, 613 Main Street, Colfax, WI at 4:30 p.m. Members present included Trustees Stene, Jenson, Spielman, Rud and President Prince. Others present included Allie Petznick, Deputy Clerk-Treasurer Sheila Riemer, Administrator-Clerk-Treasurer Julie Mitchell. No media was present.

Public Appearances – None

Committee Appointments

- a. President's Presentation- Prince welcomed Trustee Spielman to the Board and appointed Allie Petznick to Burcham's vacant seat. Petznick read her oath and was officially appointed as Trustee. Trustee Spielman will be chair of Public Safety Committee, along with Public Works Committee and EMS District Liaison. Trustee Petznick will be chair of Public Property Committee, along with Streets Committee.

- b. Board Confirmation Spring Election 2026-

Term: April 21, 2026 to April 10, 2028-

- Village Trustee – Gary Stene
- Village Trustee – Annie Jenson
- Village Trustee Carrie Spielman

Trustee Petznick's term will run April 21, 2026 to April 20, 2027.

President/Trustee/Clerk Comments – Trustees Petznick & Spielman will obtain Trustee emails & laptops. Both had a few questions that were touched upon and their first official Board meeting will be April 27th. Once again they were welcomed to the Board.

Adjourn – A motion was made by Trustee Stene and seconded by Trustee Spielman to adjourn the meeting at 4:40 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Julie Mitchell Administrator-Clerk-Treasurer

COMMITTEE ASSIGNMENTS: APRIL 2026

<u>Audit & Finance</u>	<u>Jeff Prince</u>
Committee of the Whole Board*	<i>Audit & Finance Committee*</i>
Annie Jenson, Chair	<i>Personnel* - Chair</i>
	Streets
<u>Personnel</u>	Parks
Committee of the Whole Board*	Solid Waste & Recycling, Chair
Jeff Prince, Chair	Public Safety
<u>Streets</u>	<u>Jen Rud</u>
Gary Stene, Chair	<i>Personnel *</i>
Jeff Prince	<i>Audit & Finance Committee*</i>
Allie Petznick	Public Property
	Public Works, Chair
<u>Parks</u>	
Clint Best, Chair	<u>Gary Stene</u>
Annie Jenson	<i>Audit & Finance Committee *</i>
Jeff Prince	<i>Personnel*</i>
	Streets, Chair
<u>Public Property</u>	Public Property
Allie Petznick, Chair	Library Liason
Jen Rud	Elevator Committee
Gary Stene	
	<u>Annie Jenson</u>
<u>Public Safety</u>	<i>Audit & Finance Committee* Chair</i>
Carrie Spielman, Chair	<i>Personnel*</i>
Annie Jenson	Parks
Jeff Prince	Public Safety
<u>Public Works</u>	<u>Allie Petznick</u>
Jen Rud, Chair	<i>Audit & Finance Committee*</i>
Carrie Spielman	<i>Personnel*</i>
Clint Best	Public Property, Chair
	Streets
<u>Library Liason</u>	
Gary Stene	<u>Clint Best</u>
	<i>Audit & Finance Committee*</i>
<u>Elevator Committee</u>	<i>Personnel*</i>
Gary Stene	Parks, Chair
	Public Works
<u>EMS District</u>	Solid Waste Alternate
Carrie Spielman	
	<u>Carrie Spielman</u>
<u>Solid Waste & Recycling</u>	<i>Audit & Finance *</i>
Jeff Prince	<i>Personnel*</i>
Alternate: Clint Best	Public Works
	Public Safety, Chair
<u>Health Officer:</u>	EMS District
Chrystal Smith	

SPECIAL COMMITTEES: APRIL, 2026

Planning (Development) Committee	<u>Zoning Board of Appeals</u>
Jeff Prince, Chair	Mike Kiekhafer, Chair
Vacant	Gene Gibson
Gene Gibson	Mark Mosey
Vacant	
Mike Buchner	
Tiffany Prince	
Bruce Buckley	